

INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)

OCR National Certificate Level 2

Version 6/11

Subject Area	Qualification	Level	Awarding Body
Information and Communication Technology (ICT)	OCR National Certificate	Level 2	OCR

Course Summary

The course is offered by OCR and the letters stand for Oxford, Cambridge & RSA Examination Board. The OCR Level 2 National Certificate in ICT is a one year full time course of study, and success in it will lead to a nationally recognised certificate acknowledged by employers and universities. The programme is designed for young people aged 16 – 19 (mature applicants are welcomed) to prepare them for future study, through a broad-based curriculum. The course allows students to gain knowledge and experience in ICT.

How will I be assessed?

The course is made up of 9 units, each of which is assessed by a range of methods including written assessments, role play, presentations, discussions, posters and practical activities. To pass the course you must successfully complete all of the assignments. Your work on all these assignments will be assessed according to your success in meeting a series of knowledge and skills objectives. In the course assignments, these knowledge and skills objectives are detailed in the assignment themselves

Entry Requirements

This course is designed for learners with limited GCSE profiles and all applicants are required to hold 4 GCSEs at Grade D or above.

How much time will I spend on the course?

The timetable will consist of 9 ICT units, group and individual tutorials and Functional Skills. This is usually spread over 3 ½ - 4 days.

How is the course taught?

There is a variety of methods including visiting speakers (Connexions, Recruitment Specialists, and Web Designers), formal lectures and practical sessions. Students are required to work both individually and as part of a team.

Where is the Course taught?

Redditch Campus

Who is this course suitable for?

Anyone with an interest in ICT careers

What materials do I have to provide?

Learners will need to be prepared with writing materials and a USB memory stick for ICT sessions.

What are the mandatory modules or units?

The course structure for the current year is as follows:

- Unit 01: ICT Skills for Business
- Unit 02: Webpage Creation
- Unit 03: Digital Imaging – plan and produce computer graphics
- Unit 04: Design and Produce Multimedia Products
- Unit 05: Desktop Publishing
- Unit 06: Spreadsheets – design and use
- Unit 07: Databases – design and use
- Unit 08: Technological Innovation and E-commerce
- Unit 11: Career Planning for IT

These units are correct at the time of print but they may change due to resource and staffing arrangements.

Are there any additional costs or specialist equipment required?

There are no additional costs or specialist equipment required. Occasional day trips may be offered.

*You may be able to get help with the costs from the College's Learner Support Fund. More details are available from the Student Advice Guidance and Support team (01527) 572691.

What can I do after this course?

Students achieving the full qualification may progress onto level 3 (subject to successful interview). Students may also choose to progress to work-based training or employment.

What careers would this course be useful for?

The knowledge and experience developed within the course can be useful when seeking employment in any area of ICT as it provides a good general knowledge of different software. The skills gained on the course are also transferable to a range of job areas.

How do I apply / join this course?

You first need to complete an application form. You can find a form in the back of the Prospectus or you can call our Information Centre on (01527) 570020 and they will send you a form in the post. Alternatively you can complete the form on-line by visiting the College's website www.ne-worcs.ac.uk.

Once we have your form we will invite you to come into College and meet with a member of our teaching Team so you can ask any other questions you have. Usually at this meeting we will either offer you a place on the course you have applied for or, in some cases an alternative course.

Can I get any financial support with the costs of study?

From September 2011, young people who need financial support to help them stay in Education or training after 16 can apply to NEW College for the new 16-19 Bursary Fund.

Those most in need will be eligible for a bursary of £1200 a year. This includes young people in care, care leavers, young people receiving income support and disabled young people receiving both Employment Support Allowance and Disability Living Allowance. Young people eligible for income support will include some teenage parents, young people estranged from their families, and those whose parents have died.

Other students facing financial difficulties may also be able to claim a bursary to help with costs of transport, food, equipment or other course-related costs.